

ScotiaConnect® Digital Banking

Billing Statements in ScotiaConnect Quick Reference Guide

Table of Contents

Introduction	2
Accessing your Billing Statements	2
Overview	3
ScotiaConnect Billing Statement.....	4
ScotiaConnect Charges	4
Electronic Funds Transfers (EFT) Billing Statement	5
EFT Charges	5

Introduction

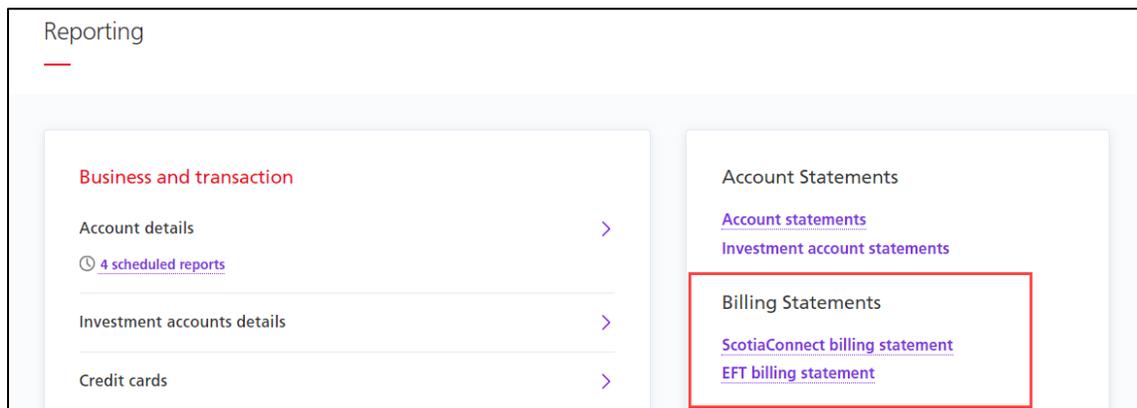
ScotiaConnect billing statements and Electronic Funds Transfers (EFT) billing statements are both available through ScotiaConnect.

The new ScotiaConnect billing statement combines your ScotiaConnect products and services (including Wire Payments, Electronic Cheques Services and Remote Deposit) into one standardized billing statement with itemized details. This will make it easier for you to see all your fees and charges in one place and reconcile your transactions.

The new Electronic Funds Transfers (EFT) billing statement provides a convenient breakdown of your company's EFT charges.

Accessing your Billing Statements

To access the billing statement, go to 'Reporting' and select 'EFT Billing Statement' or 'ScotiaConnect Billing Statement'. The reports available for every user will depend on the type of access provided by the Super User of the service.



Select a month and the available statements will be shown. Click 'Download' to view that statement. Any statements generated before June of 2019 (ScotiaConnect) or September 2019 (EFT) will be accessible at the bottom of the page by clicking the 'Go to older statements' link.



Overview

Both the EFT and ScotiaConnect billing statements will have an overview displayed at the top of every bill, providing key information related to your accounts or services and the current billing cycle. You will also find contact information here, which you can use to reach out to Scotiabank if you have any questions or need any help.

The screenshot shows the top portion of a ScotiaConnect billing statement. It includes the ScotiaBank logo, branch information, a reference number, and a callout box explaining that this area displays current and previous monthly charges. A large box highlights the current charge of \$5,875.00 for the period ending May 31, 2019, with a comparison to the March 2019 charge of \$5,958.20. To the right, a 'Billing' section provides the billing date (May 03, 2019) and contact information for billing inquiries. A callout box explains that this section provides an overview of the billing date, account number, and contact information. Below this is a 'Message from Scotiabank' section with a callout box explaining that this section provides important news from Scotiabank.

Scotiabank[®]

Branch Name - [REDACTED]
Branch Address - [REDACTED]
Branch City - [REDACTED]

Reference Number: [REDACTED]

This area displays the current monthly charges for your company as well as the previous month's total.

Here, you'll see an overview of your billing date, account number, and who to contact if you have any questions*

Charges for the period ending May 31, 2019 in CAD

\$5,875.00
March 2019 : \$5,958.20

Billing

Billing Date: May 03, 2019
Billing Account: [REDACTED]

Billing Inquiries

Phone: 1-888-855-1234
Email: bsc@scotiabank.com

A Message from Scotiabank

Welcome to your new ScotiaConnect billing statement. Questions? Refer to the Quick Reference guide on the ScotiaConnect home page.

This message section will provide you with important news from Scotiabank

* Note that if you are a Small Business customer, you will not see contact information in this section. If you have any questions or need any assistance, please reach out to your branch.

ScotiaConnect Billing Statement

After the overview section, you will see a list of charges, which will allow you to easily review monthly fees, view the previous month's total and examine your products and services.

ScotiaConnect Charges

The ScotiaConnect Charges section will show you the breakdown of service charges for your company by the products and services you are subscribed to.

ScotiaConnect® Charges Agreement 000.XXX				
ScotiaConnect				
AFP CODE	SERVICE DESCRIPTION	UNITS	PRICE	TOTAL
0106ZZ	Accounts*	10	\$16.00	\$160.00
010451	Checks*	11	\$8.1818	\$90.00
400699	ICI Reporting Mo	1	\$25.00	\$25.00
400699	CCP Rep	1	\$25.00	\$25.00
400699	EDI Reporting	1	\$25.00	\$25.00
0106ZZ	Current Account	7	\$0.00	\$0.00
350521	Requests For Tr	1	\$5.00	\$5.00
TOTAL				\$330.00
Wire Payments				
AFP CODE	SERVICE DESCRIPTION	UNITS	PRICE	TOTAL
350000	Monthly Maintenance Fee	1	\$25.00	\$25.00
TOTAL				\$25.00
Electronic Cheque Services				
AFP CODE	SERVICE DESCRIPTION		PRICE	TOTAL
150120	Positive Pay*		\$0.2353	\$76.94
SUB-TOTAL				\$76.94
TAXES			INL HST 15.00%	\$11.54
TOTAL				\$88.48

This section of your bill breaks down the charges for your business and includes a detailed list of service transactions, the cost per transaction and the total charges

The ScotiaConnect section outlines all the charges associated with your ScotiaConnect agreement. You will also be able to see a total for these charges at the bottom of the section

Any other services your company subscribes to will be listed here along with the corresponding charges for that service with a total at the bottom

Electronic Funds Transfers (EFT) Billing Statement

After the overview section, you will see a list of charges, which will allow you to easily review monthly fees, view the previous month’s total and examine your products and services.

EFT Charges

The Electronic Funds Transfers (EFT) Charges section will show the breakdown of service charges for the company.

Electronic Funds Transfers (EFT) Charges				
Agreement SD1111111111				
AFP CODE	SERVICE DESCRIPTION	UNITS	PRICE	TOTAL
25TTTT	Monthly Maintenance Fee	1	\$25.00	\$25.00
250102	Transactions Accepted	100	\$1.00	\$100.00
		150	\$0.50	\$75.00
		20	\$0.25	\$5.00
250501	Input Files Accepted	100	\$0.00	\$0.00
250642	File Reversal	30	\$10.00	\$300.00
250642	Manual, File Reversal	16	\$30.00	\$480.00
250622	Manual, File Recall	100	\$30.00	\$3,000.00
250622	Group Recall/ Reversal	40	\$10.00	\$400.00
250622	Manual, Group Recall/ Reversal	23	\$30.00	\$690.00
250720	Customer Listing 1 - 50 pages	100	\$8.00	\$800.00
TOTAL				\$5,875.00

This easy-to-read list of charges will provide a service description as well as a unit count for each type of charge, priced according to your company’s existing EFT service agreement setup with Scotiabank.